

St. Paul Parish Pastoral Council

Meeting Minutes

Wednesday, August 12, 2020

1.0 Call to Order 7:30 PM**2.0 Faith Formation (Father Andrew)****3.0 Introduction of Guests****4.0 Approval of Minutes (Approved)****5.0 Liturgy (Father Andrew)**

- Resumption of Public Worship
 - Father Andrew (FA): Going well. All wearing masks.
 - Kathy Sanders (KS): 30 – 50 views on livestream
 - Vickie Hoomes (VH): 20 – 25 attending Saturday Mass; 50 on Sundays
 - KS: getting to 50+ so will need to work out procedures for use of the undercroft when COVID max capacity is exceeded. Notice for the bulletin needed? (e.g. invite parishioners to attend alternate days, explain that they can receive a simple blessing instead of communion)
 - Mary Fisher (MF): Scroll the Spiritual Communion prayer on the live stream
 - FA: Luke Danis will be entering the Mount St. Mary Seminary; Mark Danis – continuing diaconate training program

Building & Grounds (Mike Breza)

- KS: Air purifier additions (one in choir loft, one in the front of church, and a 3rd in the undercroft)
- FA: Mark Breza has increased cleaning. He painted the elevator room (with the exception of the ceiling). Undercroft exterior wall is drying (slowly); Archdiocesan insurance inspector checked the boiler...all checked out well
- VH: 23 name plates installed on book holders. 48 total available. Will develop a spreadsheet of reserved locations and insert into the bulletin.
- VH: Janell Klippel (JK) asked that we verify the prayer list. Patty Alexander (PA) recommended a 4-week time limit. VH: Will recommend 4 weeks. Father will ask JK to follow-up to inquire about health.

6.0 Parish Life & Outreach (Patty Alexander, Karen McKee, Kathy Sanders, Dan Marion)

- Laudato Si': KS working with Matt Fisher and Theresa Borchers. Facebook page and website update requested. FA agreed to make the updates. Bulletin notice required. KS will send both a long and a short version for the updates. FJ is considering participation
- Knights of Columbus Council 1801 – Dan Marion (DM): Dr. David M. Austria Memorial Golf Scramble, August 21, \$70 per adult golfer, and \$45 per student
- Yellow Springs Community Outreach Specialist Support – DM follow-up with Florence Randolph, YS Community Outreach Specialist, to get an idea of priority need.

7.0 Education (Heather Ayers)

- First Communion (yes)
- Enrollment. FA none have enrolled online. Heather is looking forward to PSR!

8.0 Finance (Brad Wilson)

- 2019 – 2020 Financial report – BW: Very close to budget. Significant, intentional deficit incurred to make critical infrastructure investments.
- 2020 – 2021 Budget discussion
 - Budget not yet approved/signed by Finance Committee
 - MF: Depleting principal ~\$50K/yr.
 - Choices: Decrease expense or increase income.
 - Perhaps some simple ideas can help (e.g. sponsor coffee hour) but will not have a material impact on the deficit
 - Recommend that FA/PPC ask for more contributions while demonstrating that we are good stewards
 - Tami Whalen (TW): Finance Committee examined the budget in detail looking to cut recurring expenses...not very much left to cut
 - MF: Consider regional expense re-allocation
 - What are the cost drivers?
 - Must find ways to bring in more money
 - BW: interest income is not broken out separately
 - General PPC agreement that additional detail required to show income sources (i.e. collections, interest, and *fund-raising target required to close deficit*)
 - VM: Consider grant programs to generate money/close the gap. General PPC agreement.
 - MF & VM: Define the fundraising target for parishioners
 - Plant
 - Maintenance
 - PSR
 - Music
 - TW: must develop a MX fund plan...what do we anticipate over the next ten years?
 - TW: We've had major plant expenses over the last three years...maybe a special appeal could be made specifically for building & grounds? Potential message: "the parish is bringing in our budgeted income every week. Please bail us out of our [building & grounds] hole."
 - TW: Draft a parish council explanation to accompany the Financial Report to be inserted in the bulletin
 - FA: Very willing to make a fundraising appeal from the pulpit.
 - MF: Potential for a targeted fundraising (capital campaign...matching challenge). FA/PPC: general agreement
 - MF: Begin heightened fundraising efforts at Thanksgiving. General PPC agreement
 - FA: igivecatholic worked for St. Brigid. Will use the service for St. Paul.

9.0 Adjournment and Closing Prayer

10.0 Council Attendees

Parish Council Members	Role	Attendance
Fr. Andrew Cordonnier, pastor@stpaulyellowsprings.org , 937-372-3193	Pastor	X
Fr. John Madanu, associate@stpaulyellowsprings.org	Parochial Vicar	X
Dan Marion, dmarionjr@icloud.com , 937-901-4520	President	X
Kathy Sanders, Kathysanders4@gmail.com , 937-272-0413	Vice President	X
Patty Alexander, Trish320@aol.com , 937-767-1844	Member-at-Large	X
Velda Martin, veldamart@gmail.com , 937-371-1226	Member-at-Large	X
Vickie Hoomes, ybhoomes@aol.com , 937-360-4569	Member-at-Large	X
Karen McKee, caseym1200@yahoo.com , 937-767-4641	Member-at-Large	Excused
Parish Staff		
Mike Breza, Michael.breza@prodigy.net , 937-931-5015	Building/Grounds	
Ken Struewing, kenandbetheen@yahoo.com , 937-767-1388	Cemetery	
	Education	
Tami Whalen	Finance	X
Mary Fisher	Finance	X
Fr Andrew Cordonnier	Liturgy	
Patty Alexander, Karen McKee, Kathy Sanders, Dan Marion	Parish Life & Outreach	
Parish Staff		
Brad Wilson, finance@stpaulyellowsprings.org ,	Business Manager	X
Heather Ayers, cre@stpaulyellowsprings.org , 937-561-8646	Coordinator of Religious Education	X

11.0 Action Items

Date Assigned	What	When	Who	Status
8/12	Develop procedures for Undercroft overflow when Mass attendance is > 50		TBD	
8/12	Covid-19 bulletin update		TBD	

8/12	Scroll " An Act of Spiritual Communion " on livestream		Kathy Sanders	
8/12	Develop spreadsheet listing locations of reserved book holder name plates		Vickie Hoomes	
8/12	Inform Janell Klippel about 4-week prayer list time limit. Ask that she follow-up to inquire about health.		Father Andrew	
8/12	Laudato Si' notice on website and Facebook		Father Andrew	
8/12	Laudato Si' notice in the bulletin		Kathy Sanders	
8/12	Consider support of Laudato Si'		Father John	
8/12	Follow-up with YS Outreach Specialist to get an idea of priority need.		Dan Marion	
8/12	Provide additional detail on budget/actual sources (i.e. collections, interest) for future PPC meetings		Brad Wilson	
8/12	Provide detail showing deficit/funding raising target for future PPC meetings		Brad Wilson	
8/12	Multiple, related items for Finance Committee: <ul style="list-style-type: none"> ● Finalize budget ● Collaborate on regional budget ● Develop a 10-yr B&G maintenance plan ● Set discrete fundraising targets ● Develop bulletin insert to accompany the 2020 – 2021 budget 		Father Andrew and Finance Committee	
8/12	Identify grant candidates		Velda Martin	

12.0 Attachments

Laudato Si' (Kathy)

We would like to post the below information on both Facebook and St. Paul's website.

Earlier this year, on the fifth anniversary of his Laudato Si' encyclical, Pope Francis called for a year of Jubilee for the Earth and action for the global ecology and climate. From the website of the Vatican's Dicastery on Human Development:

"The anniversary year will open with Laudato Si' Week 2020, and will proceed with several initiatives, realized in partnership and with a clear emphasis on "ecological conversion in action." We invite everyone to join us. The urgency of the situation calls for immediate, holistic, and unified responses at all levels - local, regional, national, and international. We need, above all, "a peoples' movement" from below, an alliance of all people of goodwill. As Pope Francis reminds us, "All of us can cooperate as instruments of God for the care of creation, each according to his or her own culture, experience, involvements and talents." (Laudato Si', 14)

Here are some ways you can get involved at St. Paul:

1. Sign the St. Francis Pledge at <https://catholicclimatecovenant.org/program/st-francis-pledge>. By doing so, you are helping us take our first steps towards being certified as a Laudato Si' parish by the Archdiocese of Cincinnati. This process will see our parish community reducing waste and ecological impact while increasing our awareness of the environmental issues facing our common home.
2. Let us know if you are interested in joining a Laudato Si' Circle at St. Paul by contacting Matt Fisher by email at m.david.fisher@gmail.com. Information about what a Laudato Si' circle is and does can be found at <https://catholicclimatemovement.global/circles/>. The circle will meet regularly with Father John (virtually as required) to learn about Catholic teaching on the environment, facilitate green initiatives at the parish, and coordinate actions in the local community. If you feel called to take action for the environment within our parish and community, or are just interested in learning more about this aspect of Catholic Social Teaching, please reach out and let us know. We will be targeting the upcoming Season of Creation (Sept 1 - Oct 4) as a particular time of formation and contemplation on these topics.

A request has been made by Matt to additionally:

1. Share daily reflections on Laudato Si, the environment, and our Catholic faith on both the St. Paul and St. Brigid Facebook page.
2. Submit a recommendation to the parish on the easiest path to meeting the requirements for certification as a Laudato Si parish.
3. Stock the undercroft with materials about Laudato Si and Catholic care for creation in anticipation of re-opening.