**St. Paul Parish Pastoral Council**

**Meeting Minutes**

**Wednesday, January 8, 2020**

# Call to Order

# Faith Formation (Father Andrew)

# Introduction of Guests

Deacon Paul Richardson

Tami Whalen

# Review of Minutes (December 11) Approved.

# Commission Reports

## Building & Grounds (Mike Breza)

* + ***Maintenance Priority***
    - Repair of church pews and book holders. (Vickie)
      * Need 48 book racks $57 + $3 = $60 each
      * Opportunity for parishioners to purchase one. Wait list for additional…initially. Vickie will develop the flyer and envelop for donations.
      * Father: see how many come in. If we still need to have a fund raiser, then ok.
      * Velda: Be sure to put the request on the web site should the fund raiser be required
  + ***Other Maintenance/Facilities Projects Pending or for Consideration***
    - Repair of hole in stained glass window.
      * Father: Mark contacted the person in Yellow Springs. They did not feel comfortable doing the work on such a historic building. They referred Mark to a professional company out of Columbus that specializes in church stained glass. He set up an appointment with them.
      * Father: Mark made an appointment with a Columbus company that specialized in church stained glass…and two others.
    - Repair of big hole in basement. **DONE** 
      * Father: BTW…Mark’s doing great! (e.g. fixed hole in the undercroft)
    - Painting railing and door **DONE**
    - Father: Requests a volunteer party to paint the undercroft in the Spring. PPC agreed.
  + ***PROJECTS ON HOLD***
    - Altar wall/mural refurbishment.
      * Father: Prefer that a professional do the work. Father knows some professionals that are highly skilled. The repair could be a good designated funding target.
    - Velda: Noted a big crack in the ceiling, and it is growing.
    - Waterproofing of chimney and church. On hold until Spring. (Father)

## Parish Life & Outreach (Patty Alexander, Karen McKee, Kathy Sanders, Dan Marion)

* + Report on Christmas Baskets. (Karen)
  + Planning for Trappist Brewing event during Lent.
    - Julius Martin and Dan Marion to co-chair
    - 21 March following 4:30 Mass. Beer talk and beer drinking.
      * Food: Hot pretzels, perogies & sausage
      * Beverages: beer & German wine
      * Free. Donations welcome
      * St. Paul event
      * 21 and over
  + Velda: The Yellow Springs police chief, Brian Carlson, is asking for donations from YS churches for those in need. YSPD will pre-screen candidates and request support on an as-needed basis. Velda will ask Chief Carlson to attend the next meeting to describe the program.
    - Tami: YS PD has an on-staff social worker. Perhaps the local churches could be re-energized. The police can vet the applicants.
    - Father: StVdP does a great job of vetting. They also take care of the spiritual side.
    - Kathy: St. Paul previously supported Coats for the Community. Two coats for each grade. Knights of Columbus Council 1801 sponsored.
  + Velda: Marketing Brochures
    - Mills Park
    - YS News…Kathy just provided updates
    - Father updated Mass times online.
    - Add social media accounts
    - Paypal is great because the fee is low.
    - Father: volunteer to create brochure? ….may have them already. Father will look to incorporate information from the brochure
    - Undercroft rental is a potential money maker.

### Liturgy (Fr. Andrew)

* + Usher Lanyards
    - Tami: recommends revamp of usher’s duties. Stay in the back of church. Kathy provided an extract from a catalog. Tami: Recommends one style to standardize the appearance. (“St. Paul Usher”)
  + Father: Flu Season:
    - Place a notice in the bulletin…”If you are sick, you don’t need to exchange the kiss of peace.”
    - Kathy: How about foam dispenser (sanitizer) in the undercroft?

## Education (Heather Ayers)

* + Report on PSR, High School, and Adult Faith Formation.
  + Father: lots of ideas for the future. Gung ho! Good momentum.

**Finance (Brad Wilson)**

* + Brad Wilson report.
    - Kathy: Can we put the budget info in the bulletin. Brad: recommend establishing a “Target” in the Finance Council. For now, can put Budget vs Actual. Next Finance Meeting February 5.
    - Brad will report on Maintenance & Restoration fund progress
    - Velda: Consider having a risk reserve/contingency. Brad: St. Paul does have a risk reserve/contingency
  + Potential for funds/grants (Velda & Julius). See attachment (January 8 2020 Fundraising Proposal.pptx).
    - Father: Velda, please continue to research funding sources.
  + Patti: put in bulletin for notice of the second collection. Tell ushers to do a second collection. Priest announces the second collection. 2nd Sunday of the month.
  + Karen: Call from Beth Sticka (St. Brigid Business Manager) re: fund for helping Father John with automobile. Anything else needed?
    - Brad to provide info
  + Fee Schedule: Father will send out. Dan: will attach as appendix to meeting minutes.

# Pastor’s Comments

* Website Marketing – Everyone should have received a few emails from Fr Andrew. Our website has had over 500 (!) views in December alone. This is up from 200 in November.
* Online Giving – Online giving is LIVE and we are set up on our website. It is very easy, and we have had some major donations already.

# Next meeting (Delay till after the finance council) 12th or the 19th. With Finance mtg tentatively 5 Feb

# Adjournment and Closing Prayer

# Council Attendees

|  |  |  |
| --- | --- | --- |
| Parish Council Members | Role | Attendance |
| Fr. Andrew Cordonnier, pastor@stpaulyellowsprings.org, 937-372-3193 | Pastor | X |
| Fr. John Madanu, associate@stpaulyellowsprings.org | Parochial Vicar | X |
| Dan Marion, [dmarionjr@icloud.com](mailto:dmarionjr@icloud.com), 937-901-4520 | President | X |
| Kathy Sanders, [Kathysanders4@gmail.com](mailto:Kathysanders4@gmail.com), 937-272-0413 | Vice President | X |
| Patty Alexander, [Trish320@aol.com](mailto:Trish320@aol.com), 937-767-1844 | Member-at-Large | X |
| Velda Martin, [veldamart@gmail.com](mailto:veldamart@gmail.com), 937-371-1226 | Member-at-Large | X |
| Vickie Hoomes, [vbhoomes@aol.com](mailto:vbhoomes@aol.com) , 937-322-2913 | Member-at-Large | X |
| Karen McKee, [caseym1200@yahoo.com](mailto:caseym1200@yahoo.com), 937-767-4641 | Member-at-Large | X |
| Commission Representatives | | |
| Mike Breza, [Michael.breza@prodigy.net](mailto:Michael.breza@prodigy.net), 937-931-5015 | Building/Grounds |  |
| Ken Struewing, [kenandbetheen@yahoo.com](mailto:kenandbetheen@yahoo.com), 937-767-1388 | Cemetery |  |
|  | Education |  |
|  | Finance | X |
| Fr Andrew Cordonnier | Liturgy | X |
| Patty Alexander, Karen McKee, Kathy Sanders, Dan Marion | Parish Life & Outreach |  |
| Parish Staff |  |  |
| Brad Wilson, [finance@stpaulyellowsprings.org](mailto:finance@stpaulyellowsprings.org), | Business Manager |  |
| Heather Ayers, [cre@stpaulyellowsprings.org](mailto:cre@stpaulyellowsprings.org) | Coordinator of Religious Education |  |